

Australian and New Zealand College of Perfusion

AGENDA

Date - 20/03/2013

Start Time - 1900 hrs

Present - Jane Ottens (JO), Wendy Saad (WS), Jonathon Cropper (JC)
Clarke thuy (CT), Jon Vanden Berg (JVB)

Apologies - Matt Sheminant (MS)

Previous Minutes -

True and accurate

Proposed by JO and seconded by JC, the finish time of the meeting to be changed to 19:45 (EST) was originally document at 19:15 (CST)

Business Arising From Minutes -

Bank Signatories

Now AGM (unconfirmed) done, WS can go to banks and finally get access to bank accounts, and control all accounts.

Need extra letter to confirm MS was voted in as secretary in the executive meeting on 14/11/2012 so he can become co-signatory.

ANZCP Credit Card

Like wise, WS will be able to gain access to this.

2013 ASM Update - Flyer

Clarke sent out a new one, which was put onto the website

Scientific sub committee

Need the website/ booking registrations up and running, need to contact Killian and Hayden re previous info. So that WS can continue the registration etc.

Charles McDonald is now on the scientific subcommittee.

College Certificate

CT to look into this. We will send out with next membership dues. CT to look into whether we get a seal, do we need one/ maybe we should have one

2012 conference Books treasurer

WS is Still waiting for information from last years meeting and the hand over. Need to contact past organisers re info for the ASM this year.. ie how to handle the registration/pay pal etc.

Incorporation Report

This was sent in by CT with AGM mins and the financial statement last week

JECT Membership

JO -This deal has now been signed off on,all financial members will receive JECT (and this will give then 5 CEU points for recertification.) At this point it is costing us \$3000/ year, but this may change if there is collaboration with PIRS and Amsect. This is to be announced in the gazette.

MW Letter follow up JO

MW to be reimbursed as from last exec call/meeting

Correspondence -

Steve Horton Travel reimbursement to MBS Review

All approved that SH should be given this money to attend/ represent us

Treasurer -

Audit report

On audit/financial report. There was discussion on the “qualifications” at the end . This appears to be missing information that is now required due to changes in tax rules. ie member ship numbers.

Board -

Recertification

These are to go out in the next couple of weeks, with a delayed date.

Report

New Business -

Life Members JO

Propose names to add to this.. JO And CT to look into the rules on this.

Names need to be given to the membership to votes at this years AGM.

JO bought up membership dues, and WS organising this next weekend so they will go out. Privacy forms need to be looked at and updated.

Next Meeting – 10th April

Meeting Closed 20:00 EST